

**Checklist and Request for Permission to Acquire
Human Induced Pluripotent Stem Cells
for Research in a NIH Intramural Research Program Laboratory**

Date: _____

I request permission to acquire human induced Pluripotent Stem (iPS) cells for research in my laboratory.

Information for the cells I will acquire includes:

Cell line name _____

Name and institution of the provider _____

Cell/tissue origin of cell used to make the iPS cell _____

If the cell was derived from a patient, indicate the disease _____

List any known genetic markers of interest _____

The following intramural staff will work on these cells:

_____, _____, _____

The following is a **brief** description of the proposed research, including a descriptive title. I understand that this title and description will be used to obtain OHSR approval, if required, and for the material transfer agreement (MTA) that will be negotiated by my IC's Technology Development Coordinator (TDC). I will send my TDC an electronic copy of the title and description.

Title: _____

Proposed Research: _____

Human Subject Research

I understand that I must have this activity reviewed by the NIH Office of Human Subjects Research (301-402-3445). A copy of the review is attached to this checklist.

I have spoken with the cell providers about whether the cells can be linked to donors. The cell providers (select A or B):

_____ A. Will not provide NIH with information that allows linkage of the cells to their donors

_____ B. Will provide NIH with information that could link the cells to their donors;

Shipping of cells from foreign countries (select A or B):

_____ A. I am acquiring the cells from a U.S. provider

_____ B. I am acquiring cells from a foreign country, and therefore have paid the required fees and completed the following shipping forms:

_____ USDA **16-3** Permits to Import or Transport Controlled Material or Organisms or Vectors

_____ USDA **16-7** Permits to Import or Transport Controlled Material or Organisms or Vectors

_____ CDC Application for Permit for Import or Transport of Agents or Vectors of Human Disease (Document #101000--sent to NIH Quarantine Permit Service Office Bldg. 13, Rm. 3KO4; 301-496-2960 (Application does NOT go to CDC) to obtain a courtesy letter for customs clearance..

Research Requirements (Investigator should initial each line)

_____ I understand that when this checklist is completed and all approvals have been obtained, I am required to submit it to my TDC to obtain a material transfer agreement (MTA) with the provider. A list of TDCs for NIH can be found at <http://www.ott.nih.gov/nihstaff/tdc.aspx>. I agree to NOT receive the cell lines until my IC TDC notifies me that the MTA is complete.

_____ I further understand that human induced pluripotent stem cells **may not** be used for the following:

- Research in which human induced pluripotent stem cells are introduced into non-human primate blastocysts.
- Research involving the breeding of animals where the introduction of human induced pluripotent stem cells may contribute to the germ line.

Guidance for the policy on use of human iPS cells by NIH intramural researchers can be found at

<http://www1.od.nih.gov/oir/sourcebook/oversight/humanipscells.htm>

Signatures

| | |
|----------------------------|------------|
| Investigator: _____ | |
| Printed Name, Lab, IC: | Date _____ |
| Lab Chief: _____ | |
| Printed Name | Date _____ |

| | |
|--|------------|
| Scientific Director: _____ | |
| Printed Name | Date _____ |
| This acquisition of human induced pluripotent stem cells: | |
| _____ Is Approved | |
| _____ Is Not Approved | |

*(Forward a copy of the completed, approved permission form to
1) the Office of Intramural Research, Bldg. 1, Rm. 160 and
2) to the TDC for your institution)*

March 14, 2011